

# Wrentham Public Schools Pre-Enrollment Checklist

Preschool through Grade 6

[www.wrentham.k12.ma.us/Families/Student-Registration](http://www.wrentham.k12.ma.us/Families/Student-Registration)

**Complete the required registration application, gather required documentation.** Bring to the Delaney or Roderick office between 9am and 2pm, Monday through Friday.

**Parent/Guardian ID:**  Valid MA Driver’s License/ID Card  Passport  Military ID  Other government Issued photo ID

**Residency Affidavit** *Proof of residency and occupancy is not required for students who are considered homeless under the McKinney-Vento Act.*

Residency (1 COMPLETE option)	Occupancy (2 from list required)	Student
<ul style="list-style-type: none"> <li><input type="checkbox"/> Most recent mortgage payment OR property tax bill</li> <li><input type="checkbox"/> Copy of settlement statement AND record of most recent payment</li> <li><input type="checkbox"/> Copy of Deed</li> <li><input type="checkbox"/> Copy of current/fully executed and signed lease, record of most recent rent payment AND <a href="#">Landlord Affidavit</a></li> <li><input type="checkbox"/> Fully executed and signed Purchase and Sales WITH signed statement by a bank officer or real estate broker certifying financial commitment has been approved, occupancy permit dated within 30 days of enrollment, and <a href="#">Intent to Reside Form</a></li> <li><input type="checkbox"/> <a href="#">Residing with Wrentham Resident Affidavit</a></li> <li><input type="checkbox"/> Copy of Section 8 agreement</li> </ul>	<p style="text-align: center;"><i>Utilities that service your home: utility bill dated within 45 days or “statement of service letter or work order showing service address and connection date from the following list:</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cable/Satellite TV/Internet bill</li> <li><input type="checkbox"/> Electric bill/Gas bill</li> <li><input type="checkbox"/> Home Telephone bill (landline only)</li> <li><input type="checkbox"/> Home/renter’s insurance bill</li> <li><input type="checkbox"/> Dated within the last year: car insurance bill</li> <li><input type="checkbox"/> Current vehicle registration or vehicle excise tax bill</li> <li><input type="checkbox"/> Current W-2 form</li> <li><input type="checkbox"/> Property tax bill</li> <li><input type="checkbox"/> Dated within past 60 days: Letter from government agency or bank or credit card statement</li> <li><input type="checkbox"/> <a href="#">Landlord Affidavit</a></li> </ul> <p style="text-align: center;"><b>We do not accept cell phone, sewer or water bills</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Original Birth Certificate with seal <b>REQUIRED</b></li> <li><input type="checkbox"/> Most recent physical exam report <b>REQUIRED</b></li> <li><input type="checkbox"/> Immunization records <b>REQUIRED</b></li> <li><input type="checkbox"/> Previous School records <b>Grades PreK-K: not required</b> <b>Grades 1-6 Most recent report card or progress report</b></li> <li><input type="checkbox"/> ELL/SEI Records <span style="float: right;">If Applicable</span></li> <li><input type="checkbox"/> Custody Records <span style="float: right;">If Applicable</span></li> <li><input type="checkbox"/> Active IEP or 504 <span style="float: right;">If Applicable</span></li> <li><input type="checkbox"/> Court Orders <span style="float: right;">If Applicable</span></li> </ul>

**Immunizations must be determined compliant by school nurse prior to school attendance**

**Complete English Language Learning Screening (if applicable)**

All schools must determine the language(s) spoken in each student’s home to identify their specific language needs. If a language other than English is spoken in the home, the District is required to further assess each child. Screenings will be scheduled once all documents have been submitted.

Documentation reviewed by: \_\_\_\_\_(initial)

If unable to produce these documents, please contact the Delaney or Roderick office at (508) 384-5430.

The Principal, or his/her designee, shall verify the home address and telephone number of each student at least once during the school year. Any irregularities shall be investigated promptly and reported to the Superintendent of Schools. Parents are required to notify the school of any changes to their address or the address of the student **within 5 business days of the change.**